

**Nebraska NRCS - Agricultural Conservation Easement Program - Wetland Reserve Easements
Checklist of Application Package Materials Submitted to the State Office for FY2022**

LANDOWNER(S):

Date:

MAILING ADDRESS:

County:

APPLICATION TYPE: Circle one: Permanent / 30yr / 30yr Tribal Contract / with Grazing Rights?

NEST Application Number:

Associated with RCPP

***ITEMS 1-9 TO BE COMPLETED BY FIELD OFFICE OR AREA STAFF AT TIME OF APPLICATION AND PROVIDED TO AREA EASEMENT SPECIALIST PRIOR TO SITE VISIT.**

____ *1. Current application form (NRCS-CPA-1200, dated 3/2019) completed and signed by current landowner(s).

____ *2. Copy of current recorded property deed showing ownership. If entity ownership, include: power of attorney, signature authority documents, trust docs, CCC901/902, and Nebraska certificate of good standing.

____ *3. For ALL landowners on deed, FSA subsidiary print showing that all landowners listed on the deed have certified 1026 and are compliant with AGI/HEL/WC for FY2022. AGI must be one of the following: "Compliant-Producer" or "Compliant less than 3 years" or "Mismatch Verified" to be compliant. "Filed CCC-941" is not considered compliant. Also, a CCC-902 must be in "determined" status for FY 2022.

____ *4. 24-month ownership waiver request letter from landowner(s), if applicable (528.103B).

____ *5. Completed Form SF-1199A (Direct Deposit Sign-Up Form & voided check) for all landowners.

____ *6. Aerial photograph clearly identifying entire owned property and WRE easement area (**round acres up to the next whole number**). Label access route from public road to all individual parcels, include the location and name of public road. Include written permission if access crosses land of different ownership.

____ *7. Map showing location of easement within the county.

____ *8. Legal description of WRE easement area, confirming the area is covered within property deed.

____ *9. Submit all completed items 1-8 to Area Easement Specialist for further processing.

ITEMS 10-12 -- ITEMS COMPLETED BY AREA EASEMENT SPECIALIST PRIOR TO SITE VISIT

____ 10. Enter application into NEST.

____ 10a. Enter appropriate Initiative or RCPP, if applicable.

____ 10b. Complete NEST screens moving application to "eligible" status, unless a waiver is required.

____ 10c. Confirm applicant contact information, including physical address.

____ 11. Create CD Folder once NEST application number has been communicated to CD from NEST.

____ 12. Documentation of financial contribution from landowners and/or partners.

ITEMS 13-22 -- ITEMS COMPLETED BASED ON B-TEAM SITE VISIT

____ 13. Delineate land eligibility types (528.105C-H), Adjacent Lands (528.105I), and land use on aerial photo, citing determination of eligible land types from ACEP Manual (528.105A4).

____ 13a. Include adjacent land eligibility waiver request, if applicable (528.105I2).

____ 14. Preliminary Restoration Plan (528.134C) including:

____ 14a. Easement area with access highlighted on plan map.

____ 14b. Soils map of the easement area, with hydric soils identified and brief generated soil descriptions.

____ 14c. Listing of practices, quantities, and estimated costs.

____ 14d. Restoration practices and locations labeled on plan map.

____ 15. Completed Current Workload Prioritization Tool (528.105Bii).

____ 15a. Copy of workload prioritization tool showing threshold score being met.

____ 15b. Printout of final ranking from CART.

____ 16. Completed NE-CPA-52 for NEPA Requirements & all applicable sheets; including CPA-55 or CPA-56 (528.105Bvi).

____ 17. Completed Landowner Disclosure Worksheet (528.105Bvii).

____ 18. Completed HazMat Field Inspection Worksheet (528.105Biv).

____ 19. Completed HazMat Landowner Interview (528.105Biv).

____ 20. Copies of any written leases or other agreements the landowner identifies during the landowner interview.

____ 21. Delineate land use categories within the proposed easement area.

____ 22. Completed and signed Estimated Easement Compensation Land Use Spreadsheet (based on 2021 NE Farm Real Estate Report).

PROPOSED EASEMENT/AGREEMENT COST BREAKDOWN

Total Easement Cost: _____ (based on 2021 NE Farm Real Estate Report)

Partners Contrib. Of Easement Cost: _____

Total Restoration Cost: _____

NRCS Restoration Cost: _____

Partners Contrib. of Restoration Cost: _____

PROPOSED EASEMENT/AGREEMENT LAND ELIGIBILITY BREAKDOWN

Eligible Land Types:	Acres:
Farmed or Converted Wetlands (528.105C2i)	
Former or Degraded Wetlands (528.105C2ii)	
Land Substantially Altered by Flooding (528.105C2iii)	
Riparian Areas (528.105E)	
CRP Lands (528.105F)	
Previously Restored Wetlands Under another Program (528.105G)	
Other Lands (528.105H)	
Adjacent Lands (528.105I1) Must be < 50% of Offer Acres	
Total Offer Acres: _____	

PROPOSED EASEMENT/AGREEMENT HABITAT BREAKDOWN

*Total Easement Acres: _____ Total Cropland Acres: _____

Habitat to be Restored or Enhanced:

Habitat Type	Acres
OTHER - Riparian	
PALUSTRINE - Emergent	
PALUSTRINE - Forested	
PALUSTRINE - Open Water	
UPLAND	
Total Acres: _____	

Habitat Existing:

Habitat Type	Acres
OTHER - Riparian	
PALUSTRINE - Emergent	
PALUSTRINE - Forested	
PALUSTRINE - Open Water	
UPLAND	
Total Acres: _____	

*Note: Total acres of "Restored/Enhanced" AND "Existing" must equal Total Easement Acres.

Area Easement Specialist Signature _____

Date _____